



## **Business Requirements Approach training day**

This is from the **In-A Day™** series of training courses delivered by Ed and other bridgers for groups and individuals. The **In-A Day** series is designed to help people without previous formal training to grasp the underlying strategy and to take away an actionable plan and process to achieve key business deliverables safely and professionally.

### **Who is the training for?**

The course is suitable for experienced managers in any business who are about to begin the process of defining business requirements for a new potential system.

### **Prerequisites**

Good written and verbal English and experience of working at a middle to senior level within an organisation. Basic reporting skills.

It is recommended that this is taken immediately before beginning on Business Requirements task, in order that the material learned is immediately driven home by real world experience

### **Benefits**

At the end of this course, the candidate will have understood the fundamental challenges and the critical success factors attributed to the task of pulling together and effectively engaging the right stakeholders to define accurate business requirements for a proposed system, or business change project.

The candidate will leave with course notes and template documents to help them proceed with the task.

The candidate will be entitled to up to one hour of telephone or email based support after the training course has ended.

### **Course syllabus.**

- Fundamentals of business strategy.
  - how to identify it even when it is not formally recorded
  - where to look for it.

- Identifying the right stakeholders
- Consulting basics
  - The correct approach and mindset
  - Establishing and maintaining the relationships
  - Questioning and listening skills
  - Win/win
  - Handling conflicting interests
- Requirements basics
  - Requirements language
  - Fundamentals of KPIs
- Reporting
  - Basic report writing
  - Presenting findings

### **What do I get on the day?**

On the day you will receive a carefully targeted syllabus designed to give you the tools you need to complete the task described.

You will gain basic skills need to consult confidently with colleagues at any level, you will learn how to challenge and question and how to develop acceptable propositions and relationships.

You will take part in mock interviews and presentations

You will become familiar with a requirements document template

### **What does it Cost?**

For one to five people attending, the cost is £1,780 plus travel expenses if outside of UK

You are expected to provide a suitable room for the day with a whiteboard and projector.

To find out more contact [requirements@thebridger.co.uk](mailto:requirements@thebridger.co.uk)

Call +44 (0) 844 8844 713